KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING
January 22, 2007
Minutes
K.I.D.S. Center, Louisville, Kentucky

<u>Members/Designees Present</u>: Angie Guest, Barbara Borie, Cindy Holmes, Karen Pass, Sandy Milburn, Ann Phillips, Mona McCubbin.

<u>Members/Designees Not Present or Represented</u>: Carrie Bearden, Lynn Webster, Michele Harmon, Ann Finney, Shawna White, Antoinette Judkins, Jon Lee, Christie Dwyer, Sue McGill, Julie Leezer, Sheila Abramson-Miles, Becky Skrine, Eileen Deren, Melinda Atkins.
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<u>Staff Present</u>: Alicia Dailey, Cathy Moser, Sandra Duverge, Anne Bolly.

<u>Guests Present</u>: Liz Schumacher, U of L Neonatal Follow-up Program.

SUBJECT	DISCUSSION	ACTION
Membership Update	Barbara Borie, Chair, informed the DEIC that Jill Lemmenes, parent representative, can no longer be a member due to time constraints.	Alicia Dailey will remove her name from the membership list.
Minutes	November 27th minutes were reviewed. Clarification is needed on page 1 about the CBIS report in the POE section. It is a statewide POE report that doesn't allow for family reasons when indicating whether the 45-day timeline has been met.	Alicia Dailey will make correction.
Point of Entry Report	Cindy Holmes reported. <u>1) Referrals</u>: 122 referrals for December. <u>2) Child Find</u>: Wayside Christian Mission, Southwest Neighborhood Place, South Louisville Pediatrics, Dr. Amin, Louisville Pediatric Specialists, Kosair Pediatric Resident, Dr. Hunter. <u>3) Provider Shortages</u>: SLP in Henry and Spencer. <u>4) Other</u>: a) There is still no word on new appointments to the ICC committee; b) 2x/month, a Kosair resident sees a power point presentation on First Steps and accompanies an ISC on an initial visit or an initial IFSP one week and observes	

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	an evaluation, assessment or therapy session the following week.	
ICC Evaluation Subcommittee	Alicia Dailey asked Liz Schumacher to comment on a rumor that had been circulating that First Steps was going to adopt the Early Childhood Standards. Liz stated that her response was not official. She has heard that First Steps is being asked to come up with timelines for implementing the Continuous Assessment Guide and the Early Childhood Standards. According to Kirsten Hammock, Part C Coordinator, the Kentucky Data Entry Platform can look at a child's progress so that the state will be able to report outcome data to OSEP next year. We can take what we're doing now and enter it into the Data Entry Platform. There will be a cost associated with using this. Reportedly, Dr. Shepherd's priority is the consultative model, although she agrees that improvement in evaluation and assessment is needed. But she is still exploring the Continuous Assessment Guide and is apparently not ready to implement it yet.	
Technical Assistance Team Report	**Alicia Dailey reported.** 1) The First Steps regulations will be opened this spring. 2) There is a System Design Committee that will be looking at 4 areas: POE Structure, Consultative Model, Evaluation/Assessment and Child Find. The large group will meet Thursday, January 25th. **Cathy Moser reported.** Coming in the future: the state wants assessments in every area whether or not there is a delay in that area. OSEP wants progress assessed. Cathy has suggested reinstating the annual primary level evaluation (PLE). Liz Schumacher stated that we require standardized instruments for assessments but the Kentucky Data Platform (HELP, Hawaii, others) doesn't use standardized instruments. It can crosswalk data to answer OSEP's three (3) indicators. Sandy Milburn expressed concern about professionals assessing areas outside of their discipline. There could be legal problems. Someone stated that if we're moving to the continuous assessment guide, then there should be a limitation on tests to use. Cathy stated that no implementation date has been set yet for the requirement to assess all five areas. Anne Bolly expressed a concern that if all the professionals on the team administered the HELP, there would be different scores. Liz responded that the primary service provider (PSP) would	

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	administer it. She has asked the state how this will work when providers are not paid to talk to each other. Cathy will be attending the POE Grant Administrators' meeting on Wednesday, January 24th. Cindy Holmes' understanding of this meeting is that it will be about contracts and the 45-day timeline. **Sandra Duverge reported.** 1) Discussed KSHA conference and whether it was a needed recruiting tool for KIPDA. Barbara Borie said that there is a recruitment form that can be completed online, for a fee. DEIC members decided that recruitment from the KSHA conference was not needed at this time. 2) Sandra asked if the DEIC would fund parent scholarships for the Parent-Professional Conference (hotel and mileage). **Anne Bolly reported.** Long-standing issue of IECE certification for DIs. The experienced DIs have already been re-certified for five (5) years without doing the internship (the KTIP year in a preschool setting). The state will not let them re-certify for another five years. The ICC is going to write a letter to the professional standards board to request an extension. The board did not respond to a request made in 1998. The DEIC consensus was that First Steps should change our regulations to reflect our needs. **Alicia/Anne reported.** PSCs were polled about whether they would like to continue the PSC Networking meetings. The consensus was that they would like to continue the meetings. DEIC members agreed, especially since changes will be coming in the future.	Sandra will find out what the cost would be. DEIC will decide on the number of scholarships we may sponsor. Anne Bolly requested that DEIC members send her an email if a DI is going to quit First Steps because of not having the KTIP year.
Provider Fair	Angie Guest reported. 1:00-2:00 p.m.: Provider setup; 2:00-3:30 p.m.: Provider fair. We paid $350 for the space from 12-4 p.m., U of L Shelby Campus. The registration fee is $50. Has received 5 registrations back. Two changes have been made to the form: 1) Date has been changed to March 2007, and 2) the insurance billing question has been removed.	Angie will contact program consultants if providers do not provide insurance billing contact information.
Prematurity	Angie Guest reported. The Prematurity Conference sponsored by U of L	

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Conference	Neonatal Follow up Program will take place this Thursday, January 25th. 80 people have registered. A state-sponsored Prematurity conference will take place on June 15th in Paducah.	
Treasurer's Report	Angie Guest reported. Submitted $50 to pay for Jill Lemmenes, DEIC parent representative, for September. We also paid $41.66 for our share of the Marge Allen and Jim Henson awards. Is supposed to receive a quarterly DEIC financial report from U of L, but has not received it.	Anne Bolly will follow up with U of L concerning the quarterly DEIC financial report.
Jefferson County Early Childhood Interagency Transition Agreement	Cathy Moser expressed a concern about signing the agreement if we're the only agency signing it. The Community Early Childhood Council (CECC) will not be signing it. Cathy expressed a concern that the DEIC may end up being responsible for coordinating the entire agreement.	Barbara Borie, DEIC Chair, will sign the agreement, but will write this accompanying statement: "Signature means we will continue to be part of a team that transitions First Steps children from the First Steps program within Jefferson County to the next appropriate level of service."
Other	Mona McCubbin spoke about the Louisville Language Academy that Heuser is opening for children with typical hearing. Age 2 yrs old, 2x/wk, 9 am – 1 pm. Age 3 yrs old, 3x/wk, 9 am – 3 pm. Age 4 yrs old, 3-5x/wk, all day long.	

Next meeting: February 26, 2007 at K.I.D.S. Center, from 11:00 a.m. to 12:30 p.m.

Agenda:
Provider Fair
System Design Committee
POE Grant Administrators' Meeting